Dear IAP Members,


The Election for the Year 2016, for all posts of CIAP, will be done by Postal voting & E-voting (Details provided).

Only eligible Fellow/ Life/ Ordinary members of the Society, who have paid their annual subscription for the current year 2015, shall be eligible to offer themselves as Candidates for election or to Propose or Second the candidature of any member or to participate as a Voter in the elections.

Candidates being nominated must fill in the Prescribed Nomination Form completely. Incomplete or Inaccurate Nominations will not be valid. The Proposers and Seconders of the Candidates must be valid Members, whose names appear in the IAP member list as of 31st March, 2015. Their names and addresses must match with that of the Central IAP list.

Candidates, Proposers & Seconder of the Nominations filed should submit (a) Self-attested passport size photograph, and (b) A self-attested photocopy of a Valid Identity Proof. Acceptable identity proof documents would only be:-
1. PAN-Card
2. Passport
3. Driving License with Photograph
4. IAP Identity Card
5. Aadhaar Card
6. Voter ID Card

Any ‘one’ of the above mentioned valid photo ID will be acceptable. Any other proof of photo ID or expired IDs will be unacceptable and invalid.

The Candidate is required to pay applicable ‘Nomination Fees as mentioned below:

- Nomination Fee for the post of President-Elect Rs. 20,000/-
- Nomination Fee for the Post of Honorary Secretary, Joint Secretary & Treasurer. Rs 10,000/-
- Nomination Fee for the post of Executive Board Member Rs. 5,000/-

The Nomination Fee should be paid by a “Crossed Bank Draft” only, drawn in favor of “Indian Academy of Pediatrics” payable at Mumbai. The Nomination Fee should accompany the Nomination Paper failing which the Nomination shall be disqualified. The Nomination Fee is non-refundable. Please write the Name of the Candidate & the Post for which nominated for at the back of the Crossed Bank Draft.

The Nomination Form with the Nomination Fee should be mailed to The Chief Election Commissioner, Office of the Election Commission of IAP, Child Central, 717/1, 16 Main, 13 Cross, 3 Block, Koramangala, Bangalore-560034, Karnataka. (Ph: 7848019935; electiap@gmail.com)
It should reach before or on the last date & time indicated in the IAP Election 2016 Schedule. The Election Commission Office will not be responsible for any delay due to any cause whatsoever in reaching of the Nomination Form or any other Postal deadline in the Election process. The Members are free to use any recorded form of Postal service for this particular purpose. No Hand-delivered documents, whatsoever will be accepted. No proof of posting or intimation by SMS, Email and Telephone will be accepted as “Nomination Sent”. Only Physical Nominations Papers reaching the EC office at Bangalore will be taken as received.

No changes/corrections will be permitted after the Nomination form reaches the EC Office. However if multiple forms are sent for the same post, one correct form will be accepted.

A member can be nominated for more than one post (e.g. President as well as for EB member, but will have to withdraw in writing from all other posts, except one post, before the last date of withdrawal), failing which, all nominations for all post filed by that member will stand cancelled. Separate applicable nomination fee must be paid for each post nominated for. More than one Nomination can be filed for the same member for the same post but only one Fee will suffice for that same post. Photo-copy as Proof of payment must accompany every duplicate application submitted to the EC. The name of the Candidate must be mentioned on the application as registered with IAP. No other change in the name will be allowed. The nomination papers will be scrutinized by the IAP EC for its validity. The Geographical state of the Candidates will be determined as per the address recorded with Central IAP as on 31st March, 2015.

After scrutiny the EC shall publish on the IAP website the list of valid Candidates. Each eligible Candidate will also be intimated by registered post. Any Candidate whose nomination has been accepted can withdraw his nomination on or before July 04, 2015 by 6:00 PM. Members whose names appear on the IAP list as of March, 31st 2015, are eligible to participate in the Election Process. Each voter will be entitled to cast one vote for each vacant post, depending on the post and the state to which the member belongs to.

The decision of the EC will be final. Reasons for rejection can be requested by sending an Email to Official EC Email ID mentioned, by June 29, 2015.

A soft copy of the list containing the names and addresses of Fellow, Life and Ordinary Members of the Society shall be supplied by the CIAP Office, Mumbai, on request to CIAP Office directly, after paying the prescribed fee.

All correspondence / enquiries / queries should be addressed to Dr. Jagdish Chinnappa, Office of Election Commission, Child Central, 717/1, 16 Main, 13 Cross, 3 Block, Koramangala, Bangalore - 560 034. Ph: 7848019935; electiap@gmail.com. The correspondence from Members of IAP should have Full Name, address, IAP membership number, email ID & cell phone number.

All Nominations papers of Candidates must be sent to the IAP Election Commission Office (Office of the Election Commission, IAP, Child Central, 717/1, 16 Main, 13 Cross, 3 Block, Koramangala, Bangalore - 560034, Karnataka. Ph: 7848019935; electiap@gmail.com). Nominations sent elsewhere including the Central IAP office will be invalid. The EC will have no role in publication of the bio-data of the Candidates. The Candidate will have to approach the Honorary Secretary General, CIAP for publication of bio-data after the list of Candidates are finalized by IAP EC.

(All matters Subject to Mumbai Jurisdiction only)

Dr. Jagdish Chinnappa  
Chief Election Commissioner  

Dr. Alok Gupta  
Election Commissioner  

Dr. Raju Shah  
Election Commissioner
NOTICE OF IAP ELECTION – 2016

Date: 1st May, 2015

Nominations are invited for filling up the vacancies of Office Bearers and Members of the Executive Board of the Indian Academy of Pediatrics for the year 2015, from amongst the Fellow, Life and Ordinary Members of the Society in the prescribed forms and to be sent by Post, to the office of the Election Commission before specified date.

<table>
<thead>
<tr>
<th>Posts</th>
<th>No. of Vacancies</th>
<th>Term of Office</th>
</tr>
</thead>
<tbody>
<tr>
<td>President – Elect</td>
<td>One</td>
<td>One Year</td>
</tr>
<tr>
<td>Hony Secretary General</td>
<td>One</td>
<td>Two Years</td>
</tr>
<tr>
<td>Treasurer</td>
<td>One</td>
<td>Two Years</td>
</tr>
<tr>
<td>Joint Secretary</td>
<td>One</td>
<td>Two Years</td>
</tr>
</tbody>
</table>

EXECUTIVE BOARD MEMBERS

<table>
<thead>
<tr>
<th>State</th>
<th>No. of Vacancies</th>
<th>Term of Office</th>
</tr>
</thead>
<tbody>
<tr>
<td>Andhra Pradesh</td>
<td>Two</td>
<td>One Year</td>
</tr>
<tr>
<td>Telangana</td>
<td>Two</td>
<td>One Year</td>
</tr>
<tr>
<td>Assam</td>
<td>One</td>
<td>One Year</td>
</tr>
<tr>
<td>Arunachal Pradesh / Sikkim / Manipur / Meghalaya / Mizoram / Tripura / Nagaland</td>
<td>One</td>
<td>One Year</td>
</tr>
<tr>
<td>Bihar</td>
<td>One</td>
<td>One Year</td>
</tr>
<tr>
<td>Chandigarh / Jammu &amp; Kashmir / Himachal Pradesh</td>
<td>One</td>
<td>One Year</td>
</tr>
<tr>
<td>Chhattisgarh</td>
<td>One</td>
<td>One Year</td>
</tr>
<tr>
<td>Delhi</td>
<td>Two</td>
<td>One Year</td>
</tr>
<tr>
<td>Goa</td>
<td>One</td>
<td>One Year</td>
</tr>
<tr>
<td>Gujarat / Daman / Diu / Dadra &amp; Nagar Haveli</td>
<td>Three</td>
<td>One Year</td>
</tr>
<tr>
<td>Haryana</td>
<td>Two</td>
<td>One Year</td>
</tr>
<tr>
<td>Jharkhand</td>
<td>One</td>
<td>One Year</td>
</tr>
<tr>
<td>Karnataka</td>
<td>Three</td>
<td>One Year</td>
</tr>
<tr>
<td>Kerala</td>
<td>Three</td>
<td>One Year</td>
</tr>
<tr>
<td>Madhya Pradesh</td>
<td>Two</td>
<td>One Year</td>
</tr>
<tr>
<td>Maharashtra</td>
<td>Four</td>
<td>One Year</td>
</tr>
<tr>
<td>Orissa</td>
<td>One</td>
<td>One Year</td>
</tr>
<tr>
<td>Punjab</td>
<td>One</td>
<td>One Year</td>
</tr>
<tr>
<td>Rajasthan</td>
<td>Two</td>
<td>One Year</td>
</tr>
<tr>
<td>Tamil Nadu / Pondicherry / Andaman / Nicobar / Lakshadweep</td>
<td>Three</td>
<td>One Year</td>
</tr>
<tr>
<td>Uttar Pradesh</td>
<td>Three</td>
<td>One Year</td>
</tr>
<tr>
<td>Uttarakhand</td>
<td>One</td>
<td>One Year</td>
</tr>
<tr>
<td>West Bengal</td>
<td>Two</td>
<td>One Year</td>
</tr>
</tbody>
</table>
**NOTICE OF IAP ELECTION – 2016**  
**IAP ELECTION – 2016 SCHEDULE**  
(Subject to change under unforeseen circumstances)

<table>
<thead>
<tr>
<th>Process</th>
<th>Completion Date / (Time)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Last Date For Receiving Nominations</td>
<td>June 20, 2015 (6 PM)</td>
</tr>
<tr>
<td>2. Scrutiny of Nominations &amp; Publication of List</td>
<td>June 21-22, 2015 (6 PM)</td>
</tr>
<tr>
<td>3. Last Date of Withdrawal of Nomination</td>
<td>July 04, 2015 (6 PM)</td>
</tr>
<tr>
<td>4. Publication of Final List of Valid Candidates</td>
<td>July 06, 2015 (6 PM)</td>
</tr>
<tr>
<td>5. Enforcement of Code of Conduct</td>
<td>July 07 to October 25, 2015</td>
</tr>
<tr>
<td>6. Last Date for Registration for E-voting</td>
<td>August 05, 2015 (6 PM)</td>
</tr>
<tr>
<td>7. Posting of Ballot Papers</td>
<td>August 10-13, 2015 (6 PM)</td>
</tr>
<tr>
<td>8. Request For Duplicate Ballot Paper <strong>Strictly Between</strong></td>
<td>Sep 10 &amp; Sep 15, 2015 (6 PM)</td>
</tr>
<tr>
<td>9. Start of E-voting by E-voting Registered Members at E-voting site</td>
<td>September 24, 2015 (10 AM)</td>
</tr>
<tr>
<td>10. Last Date of Receipt of Ballot Papers/E-Voting</td>
<td>October 23, 2015 (6 AM)</td>
</tr>
<tr>
<td>11. Counting &amp; Declaration of Results</td>
<td>October 24-25, 2015</td>
</tr>
<tr>
<td>12. Reserve Day</td>
<td>October 26, 2015</td>
</tr>
<tr>
<td>13. E-voting</td>
<td>September 24-Oct 23, 2015 (6.00 pm)</td>
</tr>
</tbody>
</table>

**For Duplicate Ballots:**

The members are required to make request for duplicate ballot papers by a Letter (hard copy) or by Email addressed to the IAP Chief Election Commissioner. The request for duplicate ballot should be made by the voter himself/herself. For the year 2016 elections, the request for duplicate vote can made only if a voter does not receive the ballot papers by 9th September 2015. **Request for duplicate ballot paper should be sent strictly between 10th September & 15th September 2015. Before or after this period, the requests will stand invalid.** The Duplicate Ballot papers will be sent to the Members Registered address only as per List submitted by CIAP. No change of address will be entertained by the EC Office.  
Email: electiap@gmail.com

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Dr. Jagdish Chinnappa  
Chief Election Commissioner

Dr. Alok Gupta  
Election Commissioner

Dr. Raju Shah  
Election Commissioner
Dr. Jagdish Chinnappa  
Chief Election Commissioner

Dr. Alok Gupta  
Election Commissioner

Dr. Raju Shah  
Election Commissioner

IAP Election 2016 – Eligibility Criteria for Contestants  
(As per Section14 of Constitution of IAP, March 2013)

Please note: In case of any disputes amended version of IAP Constitution (as of 6-3-2013) shall be referred to.

Clause 14.3 → The President-Elect, the Secretary General, Joint Secretary and the Treasurer shall be elected by all the valid Ordinary/Life/Fellow members of the Society from amongst themselves.

Clause 14.4 → The Ordinary/Life member contesting for the post of President Elect should have been a member of the Society for 10 complete years consecutively as on 1st January 2015, to be eligible to contest for the ensuing election and should have served on the Executive Board or as Office Bearer or both for a period of 2 complete years before contesting for the post of President Elect. The Editors in Chief of Indian Pediatrics and Indian Journal of Practical Pediatrics, Honorary Secretary, Joint Secretary, Treasurer and Organizing Secretary of Pedicon will not seek election for the post of President elect till the completion of their present term in the office. *These changes in the constitution will not affect the eligibility of candidates to re-contest for the future elections who contested before these changes.

Clause 14.6 → A member contesting for the post of the Honorary Secretary General should have been a member of the Society for 7 complete years consecutively as on or before 1st January 2015 to be eligible to contest for the ensuing election and should have served on the Executive Board for two complete years before contesting for the post of the Secretary General.

Clause 14.7 → A member contesting for the post of the Joint Secretary or Treasurer should have been a member of the Society for 5 complete years consecutively as on or before 1st January 2015 to be eligible to contest for the ensuing election and should have served on the Executive Board for two complete years before contesting for the post of the Joint Secretary or Treasurer of the Society.

Clause 14.8 → The Ordinary/Life member contesting for the post of Executive Board Member should have been a member of the Society for 5 complete years consecutively as on 1st January 2015 to be eligible to contest for the ensuing election. The term of the elected members to the Executive Board other than the Office Bearers shall be of a period of one year, and there shall be a ceiling of three years of continuous membership and there shall be a gap of one year for them to become eligible to contest again for Executive Board membership. This is not applicable for the post of Office Bearers. The maximum period a member can be a member of Executive Board after excluding the post of Office Bearer shall be 6 years which shall include the period of Vice-Presidentship.

Clause 14.9 → The Secretary General and the Treasurer shall be residents of Mumbai or Navi Mumbai or Thane city, Joint Secretary shall be from Delhi, Gurgaon, Bahadurgarh, Sonepat, Ghaziabad, Faridabad or Noida.

Clause 14.12 → The Executive Board members shall be elected as follows: The Executive Board members from each State will be elected by the members of the respective States only. The number of State wise Executive Members shall depend on the strength of eligible voters from the concerned States which will be as follows:

- a. 100 to 500 One Executive Board Member
- b. 501 to 1250 Two Executive Board Members
- c. 1251 to 2250 Three Executive Board Members
- d. 2251 and above Four Executive Board Members
e. Maximum numbers of Executive Members from any state can be four.
f. The number of Associate Life members, Associate members and Post Graduate Student members will not be counted while calculating the membership strength of each state for this purpose.

Clause 14.13 → Any member who has any complaint about the election shall give the same in writing addressed to the President of IAP within 21 days of the declaration of the result.

Clause 14.14 → An Election Tribunal consisting of the President as the Chairperson and two Immediate Past Presidents in order shall be constituted to go into the complaint and the decision of the Tribunal shall be final if there is a difference among the members of the election tribunal, the decision shall be by majority.

Clause 14.15 → Vacant/uncontested seats will be filled in the first EBM held after the Elections 2016 as per IAP Constitution.

Clause 14.16 → Any dispute shall be subject to Mumbai jurisdiction only.

Dr. Jagdish Chinnappa
Chief Election Commissioner

Dr. Alok Gupta
Election Commissioner

Dr. Raju Shah
Election Commissioner
IAP Election 2016 – Code of Conduct

Code of Conduct for the Election of Executive Board &
Office of Indian Academy of Pediatrics Election for the year 2016.

Following are the components of the code of conduct:

1. Electioneering
   a. The following actions are Not Allowed by contestants:-
      - Advertisements in lay press, any kind of press release and interviews about IAP election.
      - Placement of banners with personal names anywhere in the country.
      - Hosting of tea/lunch/dinner/cocktail parties for fellow members from IAP, other than Weddings in Immediate Family for which the EC has to be informed before & written permission taken by EC, with submission of Proof i.e. Wedding Card.
      - Negative propaganda about fellow contestants.
      - Use of pressure, inducement or coercion to get votes from fellow IAP members.
      - Impersonation of an eligible voter of IAP.
   b. Appeals are allowed in the form of emails/ print /electronic media like election letters/ brochures / SMS / Telephone.
   c. Appeals can also be made in the IAP Official publications – print or electronic media in the prescribed format.

2. Participation as faculty or delegate in programs of IAP / Pharmaceutical companies:

   Pharmaceutical companies and equipment manufacturing companies:
   - After the release of final list of contestants, the contestants will not participate as faculty (Speaker or Chairperson) in any academic program hosted by any Pharmaceutical Company anywhere in the country.
   - Contestants will not be permitted to avail any assistance from Pharmaceutical or equipment manufacturers for any activity connected with the election.
   - They must strictly abide by the MCI guidelines.
   - Contestants can be delegates at academic programs organized either by Pharmaceutical Industry (with exception of Infant Milk Substitutes Industry), but must pay for their own travel, accommodation and registration.

   IAP programs:
   - The contestants will not be faculty (Speaker or Chairperson) / organizing team members / coordinators of any IAP program after the release of the final list of contestants. For the post of Executive Board member this code will apply to his / her state of election; for the post of President, Honorary Secretary, Joint Secretary and Treasurer this code will apply to the entire country.
   - Contestants can be delegates at academic programs organized by IAP but must pay for their own travel, accommodation and registration.
   - Slide shows, Posters, distribution of Pamphlets, etc of Contestants inside the venue of any IAP activity is strictly prohibited.
2a) Rules applicable if the contestant is already an Office Bearer of the Local/State Branch or Member of Organizing Committee of Local/State/National/International Conference endorsed by CIAP prior to the announcement of elections.

- There will be no Election propaganda in any form including on Business Cards, nor will they be Faculty (Speaker or Chairperson). Their involvement will be strictly for academic components of the conference only.
- They will not be a part of the organizing team hosting dinners or any other social programs. Their official position in such conferences will also not be publicized in any bio-data posted on Academy today or elsewhere.
- Coordinators of any IAP Program should recuse/withdraw themselves from the program till the elections are over.
- The contestant must disclose his involvement of such activity along with his/her nomination form; failure to disclose this may disqualify the candidate.
- Any breach of this guideline should be brought to the attention of the EC.
- All decisions regarding this will solely rest with the EC.
- The rule will not apply if there is no election to take place for that post i.e. the posts are filled uncontested.

3. Sponsorship from Pharmaceutical or any Industry or Association or Person is disallowed for contestants.

- For posting / personal distribution of electioneering material such as letters and pamphlets or travel or accommodation etc. for self or family in or outside country for Academics or Pleasure. Ethics code of conduct of MCI will be applicable.

4. Breach of Code of Conduct will be considered if:

- A written / email complaint is received about the conduct of a contestant from a member of IAP and confirmed by the EC after investigation.
- A breach of code of conduct is observed by any of the Election Commissioners.
- The breach is proved with ‘documentary’ proof (audio/visual/print/electronic).
- A documented breach of code of conduct by a contestant maybe punishable by disqualification of his/her candidature by the EC, with 2/3rd majority.
- Any impersonation or other fraud will be reported to the Police / Medical Council of India / other appropriate authority within the Jurisdiction of the suspected fraud.
- The decision of the EC will be final & binding & can be appealed first to the Election Tribunal formed for IAP Elections as per the by-laws of IAP, after depositing prescribed fees. The decision of the Election Tribunal if unacceptable can then only be challenged in the Court of Law. The Jurisdiction of such appeals will be in Mumbai only as per laws of CIAP.
- All contestants will give in writing their acceptance to abide by the above code of conduct with the nomination forms submitted.

Dr. Jagdish Chinnappa  
Chief Election Commissioner

Dr. Alok Gupta  
Election Commissioner

Dr. Raju Shah  
Election Commissioner
INDIAN ACADEMY OF PEDIATRICS
Office of Election Commission, Child Central 717/1, 16 Main, 13 Cross, 3 Block,
Koramangala, Bangalore-560034. Cell Ph: 07848019935; electiap@gmail.com

Dr. Jagdish Chinnappa
Chief Election Commissioner

Dr. Alok Gupta
Election Commissioner

Dr. Raju Shah
Election Commissioner

NOMINATION FORM – 2016

(PLEASE READ INSTRUCTIONS & FILL-UP THE FORM IN BLOCK LETTERS)

Name of the Office for which the Candidate is Nominated ………………………………………………….

Name of the Candidate (in full) …………………………………………………………………………………………….
(As registered with IAP – read Instructions)

Candidate's Address (as per proof with CIAPO) ………………………………………………………………………..

…………………………………………………………………………………………………………………..

District……………………………………... State……………………………………… PIN………………..

IAP Membership No. of the Candidate ……………………………… Member since ………………………………

Telephones (STD Code ……………) (Office) …………………………… (Residence) ……………………………

Mobile …………………………………………………… Email …………………………………………………

Offices held by the candidate in Central IAP & Year(s) ……………………………………………………….

Name of the Proposer (in full) ……………………………………………………………………………………………
(As registered with CIAPO – see Instructions)

Proposer's Address (as with CIAPO) ………………………………………………………………………………………

Membership No. of the Proposer……………………………………………………………………………………...

Telephones (STD Code ……………) (Office) …………………………… (Residence) ……………………………

Mobile …………………………………………………… Email …………………………………………………

Proposer's Signature & Date …………………………………………………… (see instructions)

Name of the Seconder (in Full) ……………………………………………………………………………………………
(As registered with CIAPO – see Instructions)

Seconder's Address (as with CIAPO) ………………………………………………………………………………………

Membership No. of the Seconder ………………………………………………………………………………………

Telephones (STD Code ……………) (Office) …………………………… (Residence) ……………………………

Mobile …………………………………………………… Email …………………………………………………

Seconder's Signature & Date …………………………………………………… (See instructions)

DECLARATION BY THE CANDIDATE

“I hereby declare that I consent for nomination for the post as mentioned above. All information provided by me is true and correct to best of my knowledge and belief. Nothing has been hidden deliberately. I shall abide by rule and regulations as per constitution of Indian Academy of Pediatrics. I understand that Election Commission has provided adequate information. In case of any discrepancy rules and regulations of the constitution of IAP shall apply. I also declare to adhere strictly to the Code of Conduct and declare “Conflict of Interest” prescribed by CIAPO / Election Commission of IAP.” All my Official involvement/positions held as of last 2 years till today with IAP are mentioned above.

Name of Candidate: Signature:

Place: Date:

Last date and time for application-
The complete nomination form should reach on or before 6:00 PM on June 20th 2015, at “Office of the Election Commission, IAP, Child Central, 717/1, 16 Main, 13 Cross, 3 Block, Koramangala, Bangalore-560 034, Karnataka. Ph: 7848019935; Email: electiap@gmail.com only.

Dr. Jagdish Chinnappa
Chief Election Commissioner

Dr. Alok Gupta
Election Commissioner

Dr. Raju Shah
Election Commissioner
INSTRUCTIONS-
1. Please make sure about eligibility for the applied post and eligibility/validity of proposer and seconder.
2. A member shall be ineligible for contesting more than one post finally after withdrawing from other posts for which nominations have been filed, if any.
3. Fill complete form in **Capital Letters**. Incomplete & inaccurate forms will be rejected.
4. Read carefully all the details given in election notice before filling the form.
5. Make sure all particulars given are true, correct and as per record of CIAP office.
6. Others as per requirement.

CHECK LIST OF ENCLOSURES-
1. Completely filled Nomination Form
2. Passport size photograph of the candidate (self attested)
3. Self-Attested copy of the ID proof.
4. Demand Draft payable to Indian Academy of Pediatrics, Mumbai, payable at Mumbai
5. Proposer ID Proof & Passport size Photograph (self attested)
6. Seconder ID Proof & Passport size Photograph (self attested)
DECLARATION BY THE CANDIDATE

"I hereby declare that I consent to this nomination and that the information given hereinabove is true and correct to the best of my knowledge and belief".

“I also declare to practice the Code of Conduct as prescribed by IAP & EC, failing which I am aware that disciplinary action, as applicable, may be initiated against me”

Place:

Date:

(Signature of the Candidate)

(Name of the Candidate in Block Letters)
(See instructions)

Inst. 1: Please enter name and address as on IAP Membership records for valid nomination.

Inst. 2: Please attach self-attested Valid photo copy of any one of the following:

1. PAN-Card
2. Valid Passport
3. Driving License with Photograph
4. IAP Identity Card
5. Aadhaar Card
6. Voter ID Card

PLEASE SEND YOUR NOMINATION PAPER TO THE CHIEF ELECTION COMMISSIONER by POST to the Office of the Election Commission as mentioned so as to reach the EC Office NOT LATER THAN 6:00 PM ON 20th JUNE 2015. EC will not be liable for Non receipt or delay in receipt of ballot papers.
Important Instructions

The Election for the Year 2016, for all posts of CIAP, will be done by Postal voting OR E-voting.

Only eligible Fellow / Life / Ordinary members of the Society who have paid their annual subscription for the current year, shall be eligible to offer themselves as Candidates for election or to propose or second the candidature of any member or to participate in voting at the election. Members should see that their subscriptions are first paid up (and their receipt confirmed by CIAP) before they offer themselves as Candidates or propose or second the candidature of any member, as the case may be.

The eligible Fellow / Life / Ordinary Member contesting for the post of President-Elect should have been a member of the Society for 10 complete years consecutively as on or before 1ST JANUARY 2015, to be eligible to contest for the ensuing election and should have served on the Executive Board or as Office Bearer or both for a period of 2 complete years before contesting for the post of President-Elect.

A member contesting for the post of the Honorary Secretary General should have been a member of the Society for 7 complete years consecutively as on or before 1st January 2015 to be eligible to contest for the ensuing election and should have served on the Executive Board for two complete years before contesting for the post of the Secretary General.

A member contesting for the post of Treasurer or Joint Secretary should have been a Fellow and/or Life and/or Ordinary Member of the Society for 5 complete years consecutively as on or before 1ST JANUARY 2015 to be eligible to contest for the ensuing election and should have served on the Executive Board or as Office Bearer or both for a period of 2 complete years before contesting for the post. The term for both these post will be for 2 years.

A member contesting for the membership of the Executive Board should have been a Fellow and/or Life and/or Ordinary Member of the Society for 5 complete years consecutively as on or before 1ST JANUARY 2015 to be eligible to contest for the ensuing election. The term of the elected members to the Executive Board shall be of a period of one year.

All eligible Fellow / Life / Ordinary members may nominate / vote for the post of President-Elect, Secretary, Treasurer & Joint Secretary. The eligible State Fellow / Life / Ordinary members may nominate / vote for their respective State Executive Board Member/s for the stated number of vacancies to be filled-up.

Nominations shall be duly proposed and seconded by eligible Fellow and/or Life and/or Ordinary Members and consented to by the Candidates concerned. All the particulars contained in the Nomination Form should be correctly filled up. A Form of Nomination Paper is printed herein.

The members may file as many nominations as they desire, the photo copy of the payment proof should be attached to all such nominations. The name of the Candidate should be mentioned on the nomination as registered with IAP. No other change in the name will be allowed. The Nomination Paper/s will be scrutinized by the IAP Election Commission (EC) to decide about its validity or otherwise. The
Geographical State of the Candidates will be determined as per the address recorded with the Central IAP as on date of notification of IAP election.

The Member can file Nominations for more than one Post with separate Nomination fees as per norms prescribed. However all Nominations except One must be withdrawn before the Last date of Withdrawal, failing which all nominations will stand cancelled automatically.

The Candidates are required to give the following declaration on the nomination form:

"I hereby declare that I consent to this nomination and that the information given hereinabove is true and correct to the best of my knowledge and belief & adhere to the Code of Conduct as published.

The Candidates as well as Proposers & Seconders of the nominations are required to give a self-attested photo copy of their photo identity, which must be any one of the following:

1. PAN-Card
2. Valid Passport
3. Driving License with Photograph
4. IAP Identity Card
5. Aadhaar Card
6. Voter ID Card

Nomination Paper/s duly filled-in and addressed to The Election Commission at address given below should reach the EC office NOT LATER THAN 6:00 PM ON 20TH JUNE 2015 along with the NOMINATION FEE.

Address:
Office of the Election Commission
IAP, Child Central, 717/1, 16 Main, 13 Cross, 3 Block, Koramangala, Bangalore-560034, Karnataka. Cell Ph: 07848019935; Email: electiap@gmail.com

The Candidate is required to pay applicable ‘NOMINATION FEE’ as mentioned below:

- Nomination Fee for the post of President-Elect Rs. 20,000/-
- Nomination Fee for Post of Secretary, Treasurer, Joint Secretary Rs. 10,000/-
- Nomination Fee for the post of Executive Board Member Rs. 5,000/-

The Nomination Fee should be paid by a crossed bank draft drawn in favor of "Indian Academy of Pediatrics" payable at Mumbai. The Name of the Candidate & Post for which nomination filed should be written on the back of the Bank Draft. The Nomination Fee should accompany the Nomination Paper failing which the Nomination shall be disqualified. The Nomination Fee is non-refundable.

IAP EC will have no role in receiving or publication of bio-data of Candidates. A Candidate should approach Hon. Secretary General, CIAP / Editor of Academy Today / Editor for IAP Website for publication of bio-data after the list of Candidates are finalized by IAP EC. Editor of Academy Today / Website will decide about format and size of bio-data to be published as per guidelines set by Executive Board.

The IAP Chief Election Commission (CEC) shall publish on IAP website and forward the list of validly nominated Candidates for information to the contesting Candidates as soon as the scrutiny of the Nomination Paper/s is over. Any validly nominated Candidate not desiring to contest the election must send his/her written request to withdraw the nomination on or before the date of withdrawal i.e. 4th JULY 2015.

All the eligible members on IAP membership list as on 31ST MARCH 2015 are eligible to cast their votes. Each Voter shall be entitled to cast one vote for each vacancy. Ballot paper/s must be accompanied by duly filled voter identification slip and a self-attested copy of any one of the following:

1. PAN-Card
2. Valid Passport
3. Driving License with Photograph
4. IAP Identity Card
5. Aadhaar Card
6. Voter ID Card

The following Ballot paper/s will be considered as INVALID:
   a) Any Ballot paper containing more than the required number of votes.
   b) Non-inclusion of the identification details & ID proof mentioned in the para above.
   c) Any tampering of the Ballot paper/s and envelopes
   d) Stapled Ballot paper/s or envelope/s.

The Ballot Paper/s containing the names of the eligible Candidates shall be posted to the members from 10th August 2015 to 13th August 2015. If the Ballot paper/s are not received by September 9th, 2015, please request for a Duplicate Ballot paper from the EC strictly by email and regular post, between September 10th and September 15th 2015 only. Each member is required to send his/her Ballot paper/s by ordinary post in the "Business Reply Envelope" (BRE) provided by the IAP EC or Speed Post or Registered Post of Indian Postal Department only. The Ballot paper/s sent by Hand Delivery or Private Courier or by bulk mail will be considered as INVALID. Please note that the Ballots sent by Speed Post / Registered Post may need to disclose identity of the sender for which implied consent of the sender is assumed and not challengeable to the EC.

CHECK LIST OF ENCLOSURES-
   1. Completely filled Nomination Form
   2. Passport size photograph of the candidate (self attested)
   3. Self-Attested copy of the ID proof.
   4. Demand Draft payable to Indian Academy of Pediatrics, Mumbai, payable at Mumbai
   5. Proposer ID Proof & Passport size Photograph (self attested)
   6. Seconder ID Proof & Passport size Photograph (self attested)

The Ballot Paper/s should reach the CEC office NO LATER THAN 6:00 PM, 23th OCTOBER 2015

CEC Address:
Office of the Election Commission
IAP, Child Central, 717/1, 16 Main, 13 Cross, 3 Block, Koramangala, Bangalore-560034, Karnataka.
Ph:7848019935; electiap@gmail.com

A soft copy of the list containing the names and addresses of Fellow, Life and Ordinary Members of the Society shall be supplied on request after paying the prescribed fee from CIAP.

An Ordinary member must have payed his / her subscription on or before March 31st, 2015 to be eligible to receive a Ballot paper & be eligible to be a part of the IAP Election 2016 Process.

The Scrutinizing Committee shall scrutinize the Ballot Paper/s after the last date fixed for the receipt of Ballot Paper/s and results will be declared.

All correspondence / enquiries / queries should be addressed to Office of the Election Commission, IAP, Child Central, 717/1, 16 Main, 13 Cross, 3 Block, Koramangala, Bangalore-560034, Karnataka.
Cell Ph: 07848019935; Email: electiap@gmail.com

The request of a member for change of his / her address in IAP records made on or before MAY 31st, 2015, to Hony. Secretary General, CIAP, will be accepted and will be considered as valid, only after
adequate verification for the purpose of IAP Election 2016, by the Hon. Secretary General of Indian Academy of Pediatrics. Any change of address after this date will not be accepted for the purpose of IAP Election 2016.

THE REQUEST FOR CHANGE OF ADDRESS SHOULD NOT BE MADE TO THE ELECTION COMMISSION. THE ELECTION COMMISSION WILL NOT BE RESPONSIBLE FOR ANY HAND DELIVERED DOCUMENTS & ALL SUCH DOCUMENTS WILL BE TREATED AS INVALID. ALL CORRESPONDENCE TO EC BE MADE BY POST OR E-MAIL ID GIVEN ABOVE.

Dr. JAGDISH CHINNAPPA  
Chief Election Commissioner

Dr. ALOK GUPTA  
Election Commissioner

Dr. RAJU SHAH  
Election Commissioner
Dear Esteemed IAP Members,

Greetings!!!

We are delighted to introduce the “all new e-voting” option this year for our esteemed members.

This year the IAP Members will get an option to participate in IAP Elections 2016 by E-voting or Postal Ballot Voting.

The members who register for E-voting for IAP Election 2016 will not get the Postal Ballot option starting this year.

**Here is a short introduction about IAP E-Voting system:**

This e-voting system is a secure, flexible and state-of-the-art integrated software solution for secure and effective method for exercising your voting rights as “Registered for e-voting IAP Members”. One can register and vote in various ways like going to web site on Desktop/Laptop/ Tablet PC or via IAP e-voting app. on your smart phone. The App. will be available for Android, iOS and Windows platforms.

We have taken care of addressing all concerns like security, authenticity and privacy of voters.

It is very simple to Register and Vote on IAP e-voting system.

1. **Here is how:**

**REGISTRATION:**

Those IAP Members ready to opt for e-voting option this year (recommended); will register themselves first on the dedicated IAP E-voting web site. The link to IAP E-Voting site will be available on IAP web site. One can click that link and reach to the e-voting web site. One registers by entering details in E-Voting Registration Form (EVR Form). The system will auto check member detail in real time with IAP database and if there is any discrepancy, the member will get the pop up notification like ‘Please enter mobile number registered with IAP’ etc.

**One mobile number is valid to register one member only.**

Once submitted, the member will get Registration One Time Password (R-OTP) on the mobile number registered and the link to enter the same. Once registration is confirmed, member will get URC or Unique alphanumeric Registration Code (abc123, a1b2c3, 137acb e.g.) valid for e-voting purpose. This URC will be valid for all future IAP elections. This URC will be auto-generated by the system. Neither the admin nor anyone will have any role to play in this, whatsoever. Please note down this URC at a safe place along with your CIAP Membership Number. Please remember that CIAP Membership Number & URC are Not Interchangeable. URC will be needed ONLY FOR ELECTION PURPOSE.
**E-VOTING:**

After the election dates are declared and e-voting is open, one can vote via this system in following manner:

a. Go to IAP E-voting web site/icon on IAP website (www.iapindia.org) and click the “IAP Elections 2016”

b. You will be presented with a greeting and asked to enter your detail like email id, URC and mobile number.

c. Member will get Voting One Time Password (V-OTP) on his/her mobile which will be valid for 30 minutes.

In this 30 minutes time member has to vote. If for any reason, member has not casted the vote during this 30 minutes time, member has to log in again and regenerate fresh V-OTP.

d. **Member will be given maximum 3 chances to generate V-OTP and cast the vote. If member chooses not to vote during these 3 chances, he cannot cast the vote any more for this particular election.**

e. Once logged in, member will be presented with e-ballot paper having photos of candidates and link to see their profile. This will be as per the pattern of selection of candidates for that particular state only. All India Voting candidates will be the same for all IAP members. The Executive Board Members candidates will be state-wise only.

E.g. for President-Elect, Secretary, Treasurer and Joint Secretary will be same for all the Voting Eligible IAP Members. For the Executive Board Members, it will be for that particular state/group of States/UT in which Voting Eligible IAP Members are registered as per the CIAP records. Thus the Eligible Voting Members registered in one State/State Groups/Union Territory (UT), as per CIAP records but residing in another State/State Group/UT without having changed and approved their residential state/UT with the CIAP will have to vote for the EB candidates of their CIAP registered State/UT as in CIAP records frozen on March 31, 2015 and submitted to the Election Commission Office.

f. Member will get pop up notification if there is error in voting like select 3 candidates for 2 posts, thus preventing invalid votes.

g. Once the voting is done member is presented with the message about successful voting. The member cannot participate/change anymore after **Final Submit** button has been pressed and voting complete.

h. E-voting page will have ‘HELP’ FUNCTION where we are going to put tutorials in video and text format on ‘How To’ at every stage of e-voting like registering for the first time, voting etc. This is for the IAP member to get familiarized with the IAP Election E-voting process before casting the vote. We will also start one toll free help line in due course of time.

2. We have taken care of authenticity and privacy of each voter. One has to Register/ vote from the same place, same device and same browser for each R/V-OTP generated or else the member will not be able to register/vote. For example, if you have generated V-OTP from your desktop in Google Chrome and try to vote via another browser like Firefox etc., you will not be able to vote and get error message redirecting you to use the same browser. In the same manner, if V-OTP is generated from an app in smart phone, one has to vote via app from same smart phone & from same place. In other words, one cannot pass on V-OTP to anybody to vote on his/her behalf.
3. The system is fully secure and certified by government authorized cyber security agency as robust one and tamper proof.

4. This e-voting system does not allow any body to see who has voted for whom, maintaining full privacy and rights of members.

5. The Election Commissioners jointly, will take over the E-voting process once the E-voting is open & close the E-voting process. All log-ins will be documented & no single person will be able to access the E-voting process at any point of time during the E-voting process is open.

6. The decision of the EC will be final & binding to all contestants & Voting Eligible IAP Members.

7. IAP Election Tribunal will be formed as per the IAP Constitution for any issues relating to IAP Election 2016.

8. All matters Subject to Mumbai Jurisdiction only.

We hope members will exercise their voting rights by this immensely economical, eco-friendly, robust, secure way and time saving system of voting in large numbers and encourage other IAP members to use the same starting this year.

The EC is committed to ensure Free & Fair Elections & will be ready to help/answer any queries all through the IAP Elections 2016, which may be addressed to EC (e-mail: electiap@gmail.com ) with complete Identification as per CIAP records March 31, 2015.

Dr. Jagdish Chinnappa
Chief Election Commissioner

Dr. Alok Gupta
Election Commissioner

Dr. Raju Shah
Election Commissioner